



## Audio recordings – general information

### How to get a music recording licence

Visit our website – [www.ncb.dk](http://www.ncb.dk) – and click the following menu items:

[RECORDING LICENCES] > [Audio recording licence]

Here you will find a link to our web application form. First you have to register as a user, and then you complete the application form by entering all information about your recording.

During the process you will be able to edit all information supplied.

When you have completed the application, you can make payment by using Visa or MasterCard – or you can pay on receipt of our invoice. We always send our invoice to you by e-mail.

### When do you need a licence?

If you want to record music onto a physical media – such as CD, DVD audio, vinyl – you will need to obtain a licence from NCB.

You will obtain the licence by paying an certain amount – copyright – which NCB subsequently will distribute to the rights holders of the music (composers, lyricists and music publisher, as the case may be).

### Why do you need a licence?

Applicable copyright law says that the person who creates a new piece of music automatically owns the copyright in the music. He alone can decide if his music can be used, how it can be used and by whom it can be used.

The copyright lasts until 70 years after the death of the composer as well as the lyricist – after that time the music is said to be out of copyright. However, there may also be copyright arrangements of music that is out of copyright and still enjoy copyright protection, consequently, you should always contact NCB to make sure.

### What does NCB's licence cover?

When you have paid the copyright to NCB, your are granted a licence to record and have manufactured the number of copies you paid for.

NCB's "Licensing terms" constitute the terms that apply. You can find the terms on our website.



## Are any additional permissions required?

The below instances require additional permissions apart from the NCB recording licence:

Additional permissions required	Obtainable from
Any change of the music/lyrics, or translation of the words.	Those who hold the rights = composer, lyricist, music publisher.
Music that has not been released before.	
Music used in any advertising, political, religious or pornographic context.	
The sampling of fragments or re-recording from existing recordings.	Those who hold the rights = composer, lyricist, music publisher + record company that holds the rights in the recording.

It rests with you to obtain any such additional permissions. You can find more details in our licensing terms.

## Always remember this information

All copies containing NCB licensed music must bear the following information:

- NCB's logo (can be downloaded from [www.ncb.dk](http://www.ncb.dk))
- names of composer(s)/lyricist(s) of all songs (and arrangers and publishers, if any)
- indication of duration in minutes and seconds of all songs
- for your own sake you should also indicate year of recording, name of your record company (or your own name if you make the recording as a private individual) as well as the following wording:

"ALL RIGHTS OF THE PRODUCER AND OF THE OWNER OF THE WORKS REPRODUCED RESERVED. UNAUTHORISED COPYING, HIRING, LENDING, PUBLIC PERFORMANCE AND BROADCASTING OF THIS RECORDING PROHIBITED."

- or simply: "ALL RIGHTS RESERVED".

## Any questions?

If you have any questions, you can contact our "Market – Audio products" – phone: (+45) 33 36 87 00.

You can also send an e-mail using this address: [audio@ncb.dk](mailto:audio@ncb.dk)